

India-UN Fund Project Quarterly Report Template

Project Title: Strengthening FSM's Gender Machinery	
Country: Federated States of Micronesia	Reporting quarter: July-September 2023 (Quarter 3)
Project start date (dd/mm/yyyy): July 2020	Project end date (dd/mm/yyyy): 31/12/2023
Implementing Partner: FSM National Government - Department of Health & Social Affairs (DHSS)	
Name & Email of Project Contact Person: NIE: FSM Project Manager - John S. Curley JCurley@fsmhealth.fm; MIE: Patrick Tuimalealiifano (patrick.tuimalealiifano@undp.org) & Elijah Mario (elijah.mario@undp.org)	
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Note: Guidance on how to complete this form is provided on the page 5.

1) Key achievements:

- i. What are the major achievements of your project - over the reporting quarter – as planned on the Project document and AWP?

Note: Briefly explain major achievements showing how those achievements contribute(ed) or likely to contribute to project outcomes. Be concise, synoptic and focus on results.

The project document was signed completely by UNDP (MIE) & FSM National Government -Department of Health & Social Affairs (NIE) in last quarter of 2020.

Outcome: Gender Mainstreamed in sectoral plans leading to improvement in gender equality through policy advocacy, income generation and sanitation services contributing to the following project-level output:

There's been positive progress in project activities achievements/progress on below Project outputs in Quarter 3 of 2023.

Output 1: Adequately resourced national gender machinery to deliver on national, regional and international gender commitments, policies. Legislations and oversight.

Short-term statistician has completed gender statistics report assignment, and report is awaiting the secretary's approval, then report publication ("where we stand publication") will be published.

Ongoing online coordination with the states on their proposed projects and periodic monitoring continued in Pohnpei, and a successful M&E visit to the other 3 states (Yap, Chuuk & Kosrae) with UNDP on 25/7/23 to 11/8/23.

Planned site face-to-face meetings and discussions have been made with Project manager, National implementing partner (Department of Health & Social Affairs-DOHSA) and Project stakeholders [Project beneficiaries: Yap (Lingur Gardens, TWA, YWK); Chuuk (CWC); Kosrae (KWC); Min of Finance Acting Secretary]. drafting of face form in response to the utilization of the September 2022 advance of US723k.

Yap State (25/7-1/8/23) – the project mission team led by FSM Gender Project manager (John Curley), with Elijah Mario (UNDP MCO-Prod Associate), had a pre-mission morning briefing & Pohnpei gender merchandise distribution at the FSM UNDP Office with FSM's UNDP Deputy Resident representative (Kevin Petrini) and also update on mission TOR for next 3 state island visits before flight in the afternoon on the same day. Upon mission team arrival early 26-29/7 & 31/7/23, involved contacting project focal points, partners, beneficiaries, and conducting site visits & interviews (Lingur Gardens, TWA-Tamil Woman's Association & YWK-Yap Women's Kitchen – *below 3 pictures*) and to confirm with pictures and gender merchandise distributions. The UNDP Project team reviewed & updated partners on their project funding documentation expectations, and also received too feedback from the beneficiaries on their works and impact/expectations of this funding to them and their communities, short & long term, so as to justify need for further funding for phase two of this gender related project. Project beneficiary representative women were interviewed (videos

in the mission ppt de-brief) to voice areas of need for their communities. The need for more funding to further the state's women community income generation works in plant/vegetables nursery (roofing materials), kitchen upgrade, value addition production with aid for production materials (tractor, lawn mowers, trainings, labelling) was noted from Yap Women's community projects' future direction plans.



Chuuk State (02-03/08/23) – the project mission team led by FSM Gender Project manager (John Curley), with Elijah Mario (UNDP MCO-Prog Associate), had a meeting at Chuuk Women's Council office (CWC), with CWC Rep (Lydia Jane), who invited CWC's income generation outer island project beneficiaries (Local Chips, Local VCO & Sewing projects – *below 3 pictures*), totaling 15 in attendance (94% women & 6% men). All 3 interviewed women project leads in the Local Chips, Sewing and Local VCO projects, 33% made up of a person with disability (female) from the outer island Udot of Chuuk (*below far right picture*). The UNDP Project team reviewed & updated partners on their project funding documentation expectations and received too feedback from the beneficiaries on their works and impact/expectations of this funding to them and their communities, short & long term, so as to justify need for further funding for phase two of this gender related project. Project beneficiary representative women were interviewed (videos in the mission ppt de-brief) to voice areas of need for their communities. The need for more funding to further the state's women community income generation works in coconut value addition production with aid for production materials (Local chips and oil packaging, labelling, tools) was noted from CWC future direction plans.



Kosrae State (04-07/08/23) – the project mission team led by FSM Gender Project manager (John Curley), with Elijah Mario (UNDP MCO-Prog Associate), had a meeting at the Kosrae governor's office, with the first meeting set up with the state governor Honorable Tulensa W.Palik (*photo below left*). A fruitful project gender discussion was made with the governor with the project team elaborating on the project's name, purpose, objectives, with much interest and gratitude returned by the governor who also believed more works can be done together with his ministry in terms of gender strengthening works in policies and sports, with much needed funding aid for upgrades in the states' sporting gears, facilities for women and girls. So contacts were exchanged with the governor and his team for further progressive updates and communications on the project implementation and future phase two plans which his team will be willing to assist on where/when need.

The second meeting was the core of the state mission visit. This took place in the state governor office's conference room with the 4 municipality (*Tafunsak, Lelu, Malem, and Utwe – below middle & far right pictures*) women project group representatives (attendance in annex below). The project manager opened discussions with the women with updates on their proposal submissions for fundings, whereby only 25% (Lelu municipality – Water catchment rehabilitation project – *site picture below on the right*) of the 4

applications to the ministry were successful, in terms of timely and complete documentations. The remaining 75% were advised to re-look at their submissions and strengthen them for the Phase 2 round of project funding, especially looking into more realistic income generation opportunities instead of just the water bottling options alone. Project manager also advised of the K-press release for outer islands income generation opportunity up till October 2023, which the women project groups can apply. A final meeting on 8/8/23 was with the Kosrae's KSA President, discussing positively on the project's intentions to aid women & girls in FSM, and how their projects can assist with the phase 2 funding concept note. So, a concept note template was agreed to be shared with KSA for their population and sharing with the project manager. Project beneficiary representative women were interviewed (videos in the mission ppt de-brief) to voice areas of need for their communities. The need for more funding to further the state's women community income generation works for a multi-purpose facility for women groups (potentially housing trainings on sewing, business skills, traditional knowledge, catering & space for Zumba/exercise) was noted from KWC future direction plans.



Pohnpei State (10-11/08/23) – the project mission team led by FSM Gender Project manager (John Curley), with Elijah Mario (UNDP MCO-Prog Associate), had a site meeting at Pohnpei's Environmental Protection Agency (EPA) office, with the CEO (Mr Francisco Celestine – *below far left picture*), discussing matters relating to PUC project funded progress, gaps and future plans for PUC from this project intervention in procuring and installing the flush toilets to residents in outskirts of Pohnpei town. Site visits, with pictures and interviews were made to 2 of the PUC beneficiaries. The need for more funding to further PUC's similar community outreach works for the rural outer islands was noted from PUC's future direction plans. A 2nd project site meeting took place with Pohnpei Public Utility Corporation (PUC) chief of water (Mr Leerenson Airens - *below middle picture*) to discuss project progress and way forward on the PUC well works (clean water - *below far right picture*) to reach out to more rural/remote locations in FSM (more close UNDP engagements). With project's funding intervention, now the water service is offered 24hours to over thirty thousand Pohnpei residents. There still remains the need for more state, project and partnership engagement for funding to further the state's utility works (PUC & EPA) for a safer, cleaner and sustainable women community as noted from state's future direction plans.



From the above 14 days of mission in FSM, lessons learned is prior and right communications is a must with the project team, donors, partners from government, women groups and state heads, so that no one is caught by surprise, and communications like press release or impact stories are important prior, during and after any project mission. In other words, the best way forward is to maintain project team & partners (UNDP, India, IP-DOHSS FSM National Government, State Project beneficiaries – on mainland & outer islands) communications online from August to December 2023, and ensure project funds are used according to PB agreed 2023 AWP, proper documentations in place for sound audit trail.

Post the same mission, constant weekly-monthly follow-ups and reminders will follow with UNDP DRR in FSM, Project team, beneficiaries and respective state focal points.

This mission finally visited all other 3 states Chuuk, Yap & Kosrae, and final project closure M&E mission planned for late Nov to early December 2023

Three gender equality games were conducted: March Madness Basketball games in 2023 in 1st and 2nd quarters. The third one took place in July 2023 targeting age 17years and under, with teams from all four states (Chuuk, Pohnpei, Kosrae and Yap), consisting of 55-boys, 41-girls.



Output 2: Enhanced access to technology for implementation and management of community-based income generation and sanitation initiatives

Six contracts to hire trainers in the state of *Chuuk* were submitted and will be finalized this between October - November 2023: .WC, sewing, crochet, Five projects for the State of Chuuk through the Chuuk Women Council are now being implemented.

Of the *Kosrae* state, 4 projects were submitted, only one had completed the required submission and the other three are still working on required documentations. Utwe Women's Organization also submitted Coconut Oil Proposal and is under review. Procurement is planned to be concluded by November 2023.

Pohnpei EPA has started the implementation of its 33 flushed-toilets projects. Site visit has been arranged and also conducted in August 2023. Pohnpei Public Utility Corporation has completed the implementation of its well drilling projects and has received \$205k reimbursement. Report was shared with the team. (See Annex: 8-19) pictures.

The State of Yap had received 3 Purchased Orders for two of its projects but since the vendor were out of stock of their needed materials, POs are being withheld. New Purchase Order has been issued, and pending supplier to deliver items. Ideal water purification system (15 units) has been identified with German company (FLADT), which ministry is following its procurement procedures to acquire before EOM October, 2023.

2) Project beneficiaries (beneficiaries, indirect and direct, may be acquired when all projects' documents from all the four states are submitted)

2.1) Direct beneficiaries: *those who receive dedicated support from projects (e.g., recipients of grants, agricultural inputs; users of water facilities, health services, vocational training, etc.).*

Number of people directly received support through South-South trust-fund projects funded by India-UN Fund		
Disaggregation	Actual achievement in reporting quarter	Comments if applicable
Number of male	Over 30	4 villages of Kosrae; 33 recipients of the Pohnpei EPA flush toilets and their
Number of female	Over 30	

		families in Pohnpei and all the rural communities without water for the Pohnpei PUC well drilling project; Chuuk Women Council and the communities on the Lagoon islands in Chuuk, the 5 communities' males and females in the state of Yap; the 12 outer-islands members (both males and females)who will received the 12 water purifications systems;
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2.2) Indirect beneficiaries: *those who do not receive direct support from the project but are still impacted by some activities (e.g., inhabitants of project catchment area who benefit from the projects/initiatives, participants of online workshops/meetings, webinars etc.).*

Number of people indirectly received support through South-South trust-fund projects funded by India-UN Fund		
Disaggregation	Actual achievement in reporting quarter	Comments if applicable
Number of male	Over 100	Based on 4 FSM states documents i.e. beneficiary population of all the 4 FSM states
Number of female	Over 100	

3. South-South cooperation indicators

Indicator	Actual achievement in reporting quarter	Comments if applicable
Number of examples of good practices in South-South cooperation transferred to developing countries with support by the India-UN Fund project (please attach available documentation or details – as applicable)	-	-
Number of South-South cooperation knowledge exchanges supported/facilitated by the India-UN Fund project (please attach available documentation or details – as applicable)	-	-
Number of evidence-based good practices documented based on the achievements of the India-UN Fund projects (please attach available documentation or details – as applicable)	-	-

3.1 Description of South-South cooperation achievements: *brief explanation on achievements counted and reported against the indicators in section 3 and also explain key actions taken by the project in strengthening South-South cooperation.*

N/A for Quarter 3, 2023

4) Progress on Project Result Framework indicators¹

Paste your project document's results framework and provide performance data on **indicators**. Provide self-assessed color coding [Red-Amber-Green (RAG)] on the suggested column in line with a RAG 'Traffic Light' rating. Performance data on outcome indicators to be reported only once in a year during annual report.

GREEN	On track – 85%+ progress towards achievement of planned target for the year.
AMBER	At risk – 65-84% progress towards achievement of planned target for the year. Project team needs to identify particular measure(s) to overcome the low performance.
RED	Off track – progress below 65% towards achievement of planned target for the year. If two or more indicators are at risk, this scenario comes under serious concerns, and it should be escalated to the Management. This needs immediate attention with an action plan.

Result statements	Indicators	Baseline	Overall Project Target	Target for Reporting Year	Progress on Reporting Quarter	RAG Rating	Comments on variations
Outcome 1 - Gender Mainstreamed in sectoral plans leading to improvement in gender equality through policy advocacy, income generation and sanitation services							
Output 1: <i>Adequately resourced national gender machinery to deliver on national, regional and international gender commitments, policies. Legislations and oversight</i>	1.1: # staff working at the national gender machinery	1/Yr 2020	2/Yr 2021	2/Yr 2022	Progressed in Qtr-4, 2021 with Project Manager on board. 2 members (<i>Stuard Penias</i> , PM John Curley & Short-term Statiscian) working at the national gender machinery		2 members (<i>Stuard Penias</i> & Gender Project Manager (GPM)-John Curley) working at the national gender machinery
	1.2: # of gender equality legislations drafted and presented to the parliament	0/Yr 2020	1/Yr 2021	2/Yr 2023	No major progress for Quarter 3, 2023		In process with states and GPM to further update progress more in Qtr 4 2023
	1.3: % of increase in budget of national gender machinery	0/Yr 2020	30%/Yr 2021	40%/Yr 2023	No major progress for Quarter 3, 2023		In process with states and GPM to further update

¹ Those rare projects that due to the instruments of the UN Implementing Agency, or the nature of the project, do not have a Results Framework in their Project Documents may skip this section, or partially complete what project managers deem adequate.

							progress more in Qtr 4 2023
	1.4: # of gender policy review organized	1/Yr 2020	2/Yr 2021	1/Yr 2023	No major progress for Quarter 3, 2023		In process with states and GPM to further update progress more in Qtr 4 2023
Output 2: Enhanced access to technology for implementation and management of community-based income generation and sanitation initiatives	2.1: # of gender policy briefs on women's economic empowerment & income generation activities undertaken	0/Yr 2020	1/Yr 2021	3/Yr 2023	No major progress for Quarter 3, 2023. Gender Project manager (GPM) to update before end of Quarter 4, 2023		In discussions with states and GPM to further update progress more in Qtr 4 2023
	2.2: # of people trained in income generation, water and sanitation improvement initiatives	0/Yr 2020	15/Yr 2022	30/Yr 2023	No major progress for Quarter 3, 2023. Gender Project manager (GPM) to update before end of Quarter 4, 2023		In discussions with states and GPM to further update progress more in Qtr 4 2023
	2.3 # of people with increased income and access to clean water and sanitation services	0/Yr 2020	30/Yr 2022	30/Yr 2023	No major progress for Quarter 3, 2023. Gender Project manager (GPM) to update before end of Quarter 4, 2023		In discussions with states and GPM to further update progress more in Qtr 4 2023
	2.4: # of water purification systems installed and in operation at the community level	0/Yr 2020	1/Yr 2022	1/Yr 2023	Gender Project manager (GPM) in the quarter procuring 15 units for Chuuk outer islands & in progress update before EOM November 2023		In progress for Chuuk outer island state and GPM to further update progress more in Qtr 4 2023

5) Annual Work Plan (AWP) Activities implementation status – over the reporting period*

	Activity (please list all activities from approved AWP)	Status (not started, on track, delayed, completed)	Brief explanation on implementation status
1.1	Hire project manager to support Chief Social Affairs and gender development officer to implement, manage and monitor gender equality projects	Completed	Hired in Nov 2021 & based in FSM, working closely with IP/DHSA & UNDP
1.2	Hire short term statistician to assist in measuring and monitoring the realities of the lives of man, women, girls and boys in the FSM.	Completed	Assignment has been completed.
1.3	Development of "Where we stand publication", on gender statistics	On Track	Short-term statistician has completed gathered of information online and in-country and now finalizing the report awaiting the secretary's approval before EOM October 2023
1.4	Coordinate implementation of the projects and conduct periodic monitoring and evaluation.	On Track	There is ongoing coordination with the four FSM states' projects and periodic monitoring has been scheduled for those that are being implemented. Evaluation will be followed.
1.5	Hold at least 1 workshop with stakeholders, technical and donor partners available in country to support the priority areas from the outcome document from the recent FSM National Women's Conference held in 2018	On track	Some workshop with stakeholders, technical and donor partners available in country has been conducted but more to be scheduled.
1.6	Establish the national gender commission/focal points from each line department	Completed	National gender commission/focal points have been established and first meeting was conducted, Second meeting will be called by the chairperson when there is a need.
1.7	Organize and support at least one gender equality scholastic games for youth to foster national pride and gender equality	Completed	July 2022 - Pohnpei State had completed a gender equality scholastic basketball game in March and April 2022 and a baseball gender equality game was just started but was delayed when the COVID 19 community transmission was detected on June 19 th , 2022.
2.1	Hiring of trainers to organize Training of Trainers on manufacturing crafts & in consultation with the trainers purchasing of raw materials for women groups, youth groups and disability groups for craft related income generation activities in Chuuk, Kosrae, Pohnpei and Yap states	On track	Six contracts were signed and ready for execution but were put on hold to finalized what type of contract to be used.
2.2	Support Chuuk state with equipment, training/cash for	Completed	Five projects are now being implemented by the Chuuk Women Council.

	work income generation, value adding, branding and communication of manufactured crafts/income generation activities		1. A crochet project 2. A sewing project 3. Local chips project 4. Oil bottling project 5. Learning center
2.3	Upgrade Kosrae state water and sanitation infrastructure facilities and support training/cash for work of the beneficiaries	On track	Four projects were proposed for the State of Kosrae and now awaits completion of required documentations.
2.4	Support Pohnpei to procure equipment and transportation for cleaning landfill & waste recycling services and related capacity building trainings/cash for work	Completed	33 flushed-toilet units are being implemented.
2.5	Expansion of water supply in Pohnpei to the outer communities who are not currently on the main waterline	Completed	Pohnpei State well drilling project was completed. Reimbursement was paid out.
2.6	Initiate and complete tenders, evaluate submitted bids and award contracts for income generation activities in Yap state	On track	Three POs were released to the State of Yap but were on hold as vendors were out of stock on their needed materials.
2.7	Procure ecological water purification equipment and services	On track	15 WPS have been purchased and shipping arrangement is ongoing.
3.1	Communications & Branding Support	On Track	Stickers have been made for the equipment bought by the project and other communication means arrangements are being arranged
3.2	Project Meetings	On track	Frist Project Board Meeting was held and next one has a tentative schedule in June.
3.3	M&E	On track	Despite not all major ground activities have progressed, the weekly-monthly monitoring of project activities progress updates continues from PM on the field to UNDP, with 2 UNDP mission visits in Dec 2022 & Quarter 3, 2023. Final mission planned for Quarter 4, 2023.

**This table should provide a concise cumulative update on each planned AWP activity (around 50 words per activity).*

6) Key priority activities for Next Quarter (3 months)

	Priority Activity	Stakeholders to engage	Remarks <i>(if needed)</i>
2.2	Support Chuuk state with equipment, training/cash for work income generation, value adding, branding and communication of manufactured crafts/income generation activities	Chuuk Women Council	GPM - Visit/maintain documented communications & visit to Chuuk State to provide project stickers for the project equipment and conduct monitoring of ongoing project implementation.
2.3	Upgrade Kosrae state water and sanitation	Kosrae state & suppliers	GPM - Visit/maintain documented communications with Kosrae and

	infrastructure facilities and support training/cash for work of the beneficiaries		continue help stakeholders with missing requirements and monitor.
2.4	Support Pohnpei EPA on its flushed-toilet units.	Pohnpei EPA,	Site visit to take pictures and do interviews with recipients of the EPA projects.
2.5	Expansion of water supply in Pohnpei to the outer communities who are not currently on the main waterline	Pohnpei Public Utility Corporation & DOHSS	Site visit and do interviews.
2.6	Initiate and complete tenders, evaluate submitted bids and award contracts for income generation activities in Yap state	Yap Stakeholders	Visit Yap for monitoring and help them sort out the vendor problem.
2.7	Procure ecological water purification equipment and services	Chuuk Outer-islands	Transport the WPS for installation and training. **Given pending activities to be completed, coupled with the Project manager's medical recent condition, discussions have been made in the project team for a final No-cost extension (NCE) for another 6 months maximum for remaining project activities to be completed & project Operationally & Financially closed.

7) Risk and Challenges

	Risk/Challenges	Internal/External	Mitigation measures taken or planned
2.2-2.5	Process of funds release delays	Internal	Ensure full & consistent communications on project progress at all levels, partners & UNDP
2.2-2.5	COVID & natural disasters	External	Ensure full & consistent communications on project progress at all levels, partners & UNDP
	Medical Condition of Project Manager	Internal	No-cost extension (NCE) & support from UNDP office resources to support Project Manager for NCE period.

8) Expenditure status

1. UNDG HACT reporting agencies report through Funding Authorization and Certificate of Expenditures (FACE) Forms. They are welcomed to include a summary financial update to ensure all submissions are reflected during the review;
2. UNEX reporting agencies report through Project Delivery Reports (PDRs). They are welcomed to include a summary financial update, for UNOSSC to track the incoming PDR is properly recorded;
3. UNDP offices may attach a Consolidated Delivery Report (CDR) for the reporting year.

Agencies observing a significant reporting lag between this narrative and the applicable financial report may include comments or clarifications in this section.

Annex:

Photographs in action

- 1) Human-interest story (at least one) - some interview videos captured in Quarter 3, 2023 M&E mission.

- 2) *(If any produced during the reporting period)* Project activities reports/description, project publications, meeting/workshop proceedings, steering committee minutes, reports, communications materials, or similar writings.

Quarter 3, 2023 M&E mission communications story -

<https://www.undp.org/pacific/stories/empowering-women-and-girls-fsm>

Guidance to complete the India-UN Fund supported Project Quarterly Report Template

- 1) **Key achievements:** Focus on key achievements during the reporting quarter. Where possible, show how reported achievements link with the project's planned outcomes.
- 2) **Direct and indirect beneficiary of the project:** please count the actual achievements during the reporting quarter.
- 3) please count the number of achievements according to the indicators, and report them against the specific indicators and attach evidence of the actions with the report.
- 3.1) **Description South-South cooperation achievements:** Please, provide a brief explanation on achievements counted and reported against the indicators in section 3 and also explain key actions taken by the project in strengthening South-South cooperation.
- 4) **Progress on project result framework indicators:** Report on performance data against the result framework indicators of your Project. Data should be consistent, credible and verifiable.

Please copy the output statements from the ProDoc in the column 1, copy output indicators from ProDoc in column 2, enter baselines value to each indicator before the project started in column 3, enter overall target value to each indicator as per ProDoc in column 4, enter established annual target value for reporting year in column 5, enter the progress made during the reporting quarter in column 6. Progress should be reported in cumulative manner. In column 7, enter self-assessed **RAG** rating. In column 8, please provide brief comments/reasons if there are variations on target vs performance to any indicators.

Columns 1-5 remain the same through all reporting quarters. In the subsequent quarters, project teams should update only column 6, 7 and 8.

Projects that do not have this level of detailed their results frameworks may simplify to match the design in their project document.

- 5) **Annual Work Plan (AWP) Activities implementation status – is over the reporting period:** Provide an overall status update on the implementation of the AWP in line with the ProDoc. Enter all AWP activities in the column 2, provide status update in column 3 and enter brief narrative on implementation in column 4. Column 2 remains the same through all reporting quarters. In the subsequent quarters, the project team is expected to update column 3 and 4 only.
- 6) **Key priority activities for next quarter:** Please only highlight the priority activities that are planned to be implemented in next quarter (3 months). The provided priority activities should correspond to the AWP and project document.
- 7) **Risk and challenges:** Please list all the identified key risk and challenges of the project in column 2 of the table. In the column 3, please categorize risks/challenges as either external or internal. In column 4, provide the mitigation measures taken or planned by the organization/project.
- 8) **Expenditure status:** Projects implemented by UNDP follow internal financial reporting processes. UN Agencies that have joined the UN Exchange (UNEX) and exchange financial information through the Project Delivery Report (PDR) modality follow the standards of this mechanism. Other UN Agencies report through the UNDG Harmonized Approaches to Cash Transfer (HACT) Funding Authorization and Certificate of Expenditures (FACE) Forms. The respective technical guidance applies.